



**Minutes - BBIA Board Meeting  
August 6, 2015, 4pm, Bancroft Municipal Office**

Attendance

*Members:* Jody Didier, Mary Kavanagh, Dave Rattle, Lynn Neuman, Scott Munro, Josh Fulford, Lynn Haines

*Town of Bancroft:* Craig Davidson

*Guests:* Debbie Neuman

1. Call To Order  
The chair called the meeting to order at 4:05 pm
2. Approval of Agenda  
Motion  
To approve of the agenda.  
M Kavanagh/ J Fulford  
Carried.
3. Disclosure of Pecuniary Interest  
None disclosed.
4. Adoption of Previous Minutes  
Motion  
To adopt the minutes of the meetings of July 2<sup>nd</sup>, 2015 as amended.  
D Rattle/L Neuman  
Carried.
5. Approval Of New Members  
Motion  
That the Board accept new member and recommend that Council appoint them to the BBIA Board.  
L Neuman/M Kavanagh  
Carried.

New member proposed is Debbie Neuman representing Sears.

While discussing Board Membership it was noted that the rules of attendance for Board Members should be reviewed and entrenched during the upcoming strategic planning sessions.

6. Committee Reports

- a. Spring/Summer Committee updated the Board on the flowers
- b. It was noted that Ron Harris had volunteered some time for the maintenance of the corner areas. Discussion centred around the possibility of hiring Mr. Harris on an occasional basis for the remainder of the year. This will be discussed with the Town's CAO upon her return
- c. Financial statements to the end of July were provided to the Board along with explanatory notes
- d. An information page for the Autumn Shop Local event was circulated and will be distributed to the membership to gauge interest in participation.
- e. Fall/Winter Committee will review the decoration inventory and consider the possibility of renting décor based on cost and liability exposure
- f. The Design Project is starting to wind down with the main focus now on being the preparation of designs rather than outreach
- g. The Historical Project has been fielding calls about the possibility purchasing prints of the banners (see resolution below)
- h. The benefit of having the BBIA's web-presence and social media coordinated by the same individual who performs this task for the Town was discussed (see resolution below)
- i. The Water Wheels Wings weekend was discussed (see two resolutions below)

Banner Prints

Motion

That the BBIA Board authorize the purchase of a computer and printer of sufficient quality to be able to print heritage posters for resale with an upset limit of \$2,000.

S Munro/M Kavanagh

Carried

Communication

Motion

That the web site and social media be completed by M. Dynes.

D Rattle/L Neuman

Carried

WWW – Contribution to Dungannon Fire Fighters Association

Motion

That \$1,000 be contributed to the Dungannon Fire Fighters Association for their security work at the recent WWW event.

L Neuman/L Haines

Carried

WWW – Future Event

Motion

That the Bancroft Business Improvement Area is not currently in a position to organize the 2016 Wheels Water and Wings event.

M Kavanagh/S Munro

Carried

7. Other Business – Membership

It was noted that the Town is continuing with the completion of an inventory of businesses in the Town ward.

8. Communications

- a. Letter from J Kirby – Streetart – heft of signs and possible location need to be discussed prior to addressing this letter
- b. Krupa – WWW and various items

9. Unfinished Business

Strategic Planning Session to be held in September, tentatively  
Ideas for location of the street art display were discussed and will be further discussed at the next meeting.

10. Next Meeting Date

September 3<sup>rd</sup>, 4:30 pm.

11. Adjournment

Motion  
To Adjourn  
S Munro/M Kavanagh  
Carried.

approved