



**Minutes - BBIA Board Meeting**  
**Dec 3, 2015- 4:30 pm, Bancroft Municipal Office**

**Board Attendance:**

**Mary Kavanagh, Lynn Haines, Debbie Neuman, Josh Fulford, Dave Rattle,  
Lynn Neuman**

**Regrets: Kathy Tripp, Scott Munro**

**Guest: Jody Didier, Consultant**

**1. Call to Order**

The Vice-Chair called the meeting to order.

**2. Approval of Agenda**

Motion

To approve of the agenda.

MB: M Kavanagh

SB: L Neuman

Carried.

**3. Disclosure of Pecuniary Interest**

None declared

**4. Adoption of Previous Minutes**

Motion

To rescind the motion put forward at the last meeting to sell the metal bridge baskets for \$25 to BBIA members and \$35 to members of the public.

MB: M Kavanagh

SB: L Neuman

Carried.

Motion

To adopt the minutes of the previous session, subject to the above noted change.

MB: M Kavanagh

SB: J Fulford

Carried.

**5. Committee Reports**

**a) Spring Summer (L Neuman)**

Motion

To sell the old metal bridge flower baskets for \$25 each.

MB: M Kavanagh

SB: J Fulford

Carried.

Motion

To retain the \$350 collected for the old metal bridge flower baskets as petty cash.

MB: D Neuman

SB: L Neuman

Carried.

Motion

Jody to advise Ed Sturgeon that the BBIA will accept his proposal for summer 2016 flowers, provided he substitutes purple verbena for ivy geranium and provides us with written instructions on the care and maintenance of the flowers.

MB: M Kavanagh

SB: D Neuman

Carried.

**b) Programs & Finance (C Davidson)**

- Board discussed the financial report

**c) Autumn Shop Local (L Neuman)**

- The board discussed the success of Christmas in November and everyone is looking forward to next year.

**d) Fall Winter (J Fulford/L Neuman)**

- The board discussed plans

**e) Administration (D Rattle)**

- nothing to report

**f) Design Project/Historical Walk/Banners (M Kavanagh)**

Motion

That, once taken down, the BBIA gives one of the 50th Anniversary Canadian Flag Banners to the local Legion and sell the remainder at \$50 each.

MB: M Kavanagh

SB: L Neuman

Carried.

**g) Communications (M Kavanagh)**

- there was general discussion about the website and newsletter

**h) WWW (J Didier)**

Motion

To place the 1/4 page ad in the Riders' Magazine's which will be distributed at International Motorcycle Show.

MB: L Haines

SB: D Neuman

Carried.

**6. Consultant's Report**

The board accepted the Consultant's report and discussed the need for continuity working on WWW and other BBIA business.

Motion

That the BBIA hire Jody Didier for a contract position to carry out WWW and BBIA business for \$3000 for the period from December 1st to December 30th, 2015, with the position to be reviewed at the next regular board meeting.

MB: M Kavanagh

SB: D Neuman

Carried.

## **7. Correspondence**

## **8. New Business**

-The board discussed NHEDC using the front section of the east side of the office, with access to the phone line and internet, for a period of six months.

-The board noted that all meetings will be held at the BBIA office unless otherwise notified.

**9. Next Meeting Date: January 7th, 2016 at the BBIA office at 4:30 p.m.**

## **10. Adjournment**

Motion

To Adjourn.

MB: Lynn H

SB: D Neuman

Carried.