



Minutes- BBIA Board Meeting

October 5, 2016

Present: L. Neuman, D. Neuman, L. Haines, S. O'Keefe, D.Rattle, M. Kavanagh, J.Didier Absent: S. Munro, R. Munro

1. Call to Order

2. Approval of Agenda

Motion to approve the agenda as presented.

MB: M. Kavanagh SB: S O'Keefe carried

3. Disclosure of Pecuniary Interest - none noted

4. Adoption of Previous Minutes

Motion to approve the minutes of the September 15, 2016 meeting of the BBIA Board.

MB: L. Haines SB: M. Kavanagh carried

5. Budget, Finances & AGM

Motion to accept the proposed budget for submission to the Town Clerk pending presentation to the membership at the AGM on November 1, 2016.

MB: M. Kavanagh SB: S. O'Keefe carried

6. Shop Local Committee Report

7. Signage & Banners Committee Report

8. Landscaping, Gateway Gardens & Flowers Committee Report

9. Christmas Decor Committee Report

10. Seasonal Decor (other than Christmas)

Motion to approve an upset limit of \$500 for Autumn decor. MB: S.

O'Keefe SB: D. Neuman

carried

11. By-Laws & Procedural Policies

Motion: Be it resolved that the BBIA Board of Management proposes to amend the 2015 By-Law Operating Guidelines for the Bancroft Business

Improvement Area 6: Composition 204. (3) as of January 1, 2017, after approval by the general membership to read:

The Bancroft Business Improvement Area's volunteer board of management will consist of not more than 11 (eleven) members and no fewer than 5 (five) members. No more than 10 (ten) directors will be elected by a vote of the membership at the annual general meeting of the Business Improvement Area and 1 (one) director will be a member of Council appointed directly by the municipality.

And

16. Vacancies 204. (12) The Town of Bancroft will ensure that there are a minimum of 5 (five) persons appointed to the board of management at all times.

MB: M. Kavanagh SB: D. Neuman carried

And

Motion: Be it resolved that the BBIA Board of Management proposes to amend the 2015 By-Law Operating Guidelines for the Bancroft Business Improvement Area 19. Limitations 205. (3) last paragraph as of January 2, 2017, after approval by the general membership to read: A petty cash disbursement of \$350 (three hundred and fifty dollars) is kept at the discretion of the chair for BIA related incidentals such a postage, copying or correspondence. Full disclosure of the activity of the petty cash will be included in BIA financial reports.

MB: L. Neuman SB: D. Neuman carried

12. E.O. Report & Communication

13. New Business

14. Next Meeting Date :

AGM: November 1, 2016 Club 580 at 7 a.m. sharp for BBIA BofM, 7:30 public, vote 8:15

Regular Meeting: November 3, 2016 @ 7:00 p.m. (BBIA Office)

15. Adjournment

Motion to adjourn

MB: M. Kavanagh SB: L. Neuman