



Minutes- BBIA Board Meeting

September 15, 2016 7:00 pm sharp, BBIA Office

Present: D. Rattle, S. O'Keefe, D. Neuman, L. Neuman, L. Haines

J. Didier

Regrets: M. Kavanagh

Absent: R. Munro, S. Munro

1. Call to Order

2. Approval of Agenda

*Motion to approve the agenda as presented. MB: D. Neuman SB: S. O'Keefe  
carried*

3. Disclosure of Pecuniary Interest

4. Adoption of Previous Minutes

*Motion: To approve the minutes of the July 28, 2016 meeting of the BBIA Board.*

*MB: S. O'Keefe SB: D. Neuman  
carried*

5. Finances

6. WWW

*Motion: To book the same midway contracted in 2016 for the 2nd weekend in July 2017.*

*MB: D. Neuman SB: L. Neuman  
carried*

7. Canada's 150th

*Motion: To order red and white flowers in 2017 and to have only Canadian Flag Banners, as a tribute to Canada's 150th.*

*MB: L. Neuman SB: D. Neuman  
carried*

8. Signage

*Motion: To check with Town Works about schedule for the installation of signs & banner hangers and obtain RFPs for same if deemed appropriate by Town Works.*

*MB: D. Neuman SB: L. Haines  
carried*

**9. Landscaping, Gateway Gardens & Flowers**

*Motion: To put out RFPs for 2017 flowers of hanging baskets of cascading petunias (alternating white & red) on Hastings Street, between Bridge Street and Snow Road. To include purchase of sufficient flower boxes to run the length of both bridges and a mix of red and white cascading petunias in barrels. Not to have banners in downtown core. To ensure that all Canadian Flag Banners are displayed, including additional locations identified on Highway 62N, Monck Road (Hwy 28 S), Highway 62S and Bridge St E (Highway 28E). And further, to put out an RFP for maintenance of flower baskets, as well as gateway and shade gardens for the year.*

*MB: L. Neuman SB: D. Neuman  
carried*

**10. Businesses Signage**

**11. Public Washroom Downtown**

**12. Christmas in November**

**13. Christmas Decor Committee Report**

*Motion: To approve an upset limit expenditure of \$2500 for Christmas Decorations for 2016.*

*MB: L. Neuman SB: D. Neuman  
carried*

**14. Communication**

*Motion: To pay invoice #209663 tendered by Kevin Mills of Cedargate Media for past website expenses.*

*MB: S. O'Keefe SB: L. Haines  
carried*

15 . New Business

*Motion: Not to pursue the BBIA Certified Student Program at this time.*

*MB: L. Haines SB: S. O'Keefe*

*carried*

*Motion: To create a new committee "Seasonal Decor (other than Christmas)" which will be chaired by S. O'Keefe.*

*MB: L. Neuman SB: D Neuman*

*carried*

16. Next Meeting Date : October 6, 2016 @ 7:00 p.m. (BBIA Office)

17. Adjournment

*Motion to adjourn*

*MB: D. Neuman SB: L. Haines*

*carried*

Approved