



Draft Minutes BBIA Meeting

August 3, 2017 at 7:00 PM

Present: F. Yantha, M. Kavanagh, L. Haines Chair: D. Rattle
J. Didier E.O. Regrets: S. O'Keefe

1. Call to Order

the chair called the meeting to order at 7:03

2. Additions to the agenda

none

3. Approval of Agenda

Motion to approve the agenda as presented MB: FY SB: MK carried

4. Disclosure of Pecuniary Interest

none noted

5. Adoption of Previous Minutes

Motion to approve the minutes of the June 1st 2017 minutes as presented. MB: FY SB: MK carried

6. E.O.'s Report & Communications:

-Notice of vacation from August 30th to September 13th

-M Kavanagh has advised that acting mayor has changed council appointed board member to Tracy McGibbon, effective next month

- the board discussed: "Term" from the Bylaws

204. (10) The term of the directors of a board of management is the same as the term of the council that appointed them but continues until their successors are appointed. 2001, c. 25, s. 204 (10).

The BBIA board will elect from its members, a new Chairperson, Vice-Chair, Treasurer and Secretary every two (2) years. Members stepping down from executive positions will remain on the board for the remainder of their term. No member of council will hold an executive position on the BBIA board.

Motion to approve the E.O.'s report. MB: MK SB: LH carried

7. Treasurer's Report

Still waiting upon completion of transfer of bank account from town. All other transactions within budget. Successful completion of WWW entirely within budget. Next month planning 2018 budget in preparation for AGM.

Motion to approve the Treasurer's Report. MB: LH SB: MK carried

8. Committees

Banners/Signage: M. Kavanagh

- 30 Canada Flag Banners were ordered June 22nd and have been received by Mark Sills, still waiting for installation

- frames are up

-veteran banners should go up October 1st and stay up until after November 11th, then Christmas Décor will go up

Landscaping, Gateway Gardens, Flowers

- Hort Society has been invited to have a member join the BBIA board. They are overwhelmed by gardens and members are aging. We need their expertise & experience with how to make gardens less work intensive. South gateway garden overgrown- we need to verify who is responsible for upkeep

- Hire student to water flowers until end of Sept. fertilize daily

- Facebook thanks to people for deadheading.

- Flowers good but not as impressive as expected. Other places fertilize daily.

- Boardwalk in Cenotaph area, rather than a deck, the southern piece will be placed in to create a circle near the bridge, with the artwork in the centre.

Motion: Be it resolved that the BBIA EO shall contact Mark Sills and ask him to conduct an experiment by directing the students to fertilize the flowers daily until the end of September, when Veteran Banners are installed. MB: LH SB: MK carried

Christmas Décor: M. Kavanagh planning underway

Décor other than Christmas Committee: S. O'Keefe NO REPORT

Christmas in November: Lynn Neuman will proceed

9. Other Business

-tent

-WWW

- FEO

- permission given to Lynn Haines to work at the office when her home internet is down

Be it resolved that the BBIA shall donate the large white tent canopy to the Museum for use during future canoe builds. MB: LH SB: FY carried

Be it resolved that the BBIA shall continue to engage as the lead for the 2018 Wheels, Water & Wings Festival and will begin planning and marketing immediately. MB: FY SB: MK carried

Be it resolved that BBIA approves payment of membership with Festivals & Events Ontario. MB: FY SB: MK carried

Be it resolved that the board send the BBIA treasurer and E.O. to the 2018 BIA Conference scheduled for the Blue Mountain Conference Centre, April 15-18, 2018. MB: MK SB: LH carried

10. Next Meeting Date & Adjournment

September 14, 2017 at 7 p.m. at Board office

Motion to adjourn at 7:55 p.m.: MB: FY SB: LH carried