



Minutes- BBIA Board Meeting Dec 1 2016

Present: M. Kavanagh, L. Haines, S. O'Keefe, D. Rattle

J. Didier

Guest: F. Yantha

1. Call to Order

2. Approval of Agenda

Motion to approve the agenda as presented. MB: M.K. SB:L. Haines carried

3. Disclosure of Pecuniary Interest

none reported

4. Adoption of Previous Minutes

Motion to approve the minutes of the November 3rd, 2016 meeting of the BBIA Board.

MB:L. H. SB: M.K. carried

5. E.O. Report, Communication, Budget, Finances & AGM

- Bancroft Walkways update, Monthly article in "This Week"

- How is the BBIA funded? (see schedule of Tax Rates 2016)

-Meeting Time: 1st Thursday of every month at 7 p.m.

6. Board Members

Motion to accept Lynn Neuman's resignation from the board of management.

MB: S. O' SB:L.H. carried

Motion to accept Fabian Yantha's application for the board of management pending approval from the town clerk.

MB:L.H. SB:M.K carried

7. Election of Executive

As per section 204. (10) of the BBIA By-Laws, the board elected a new Vice-Chair, Treasurer and Secretary.

The BBIA Board of Management Executive for 2017 is as follows:

Chair: Dave Rattle

Vice Chair: Lynne Haines

Treasurer: Fabian Yantha

Secretary: Shannon O'Keefe

8. Office Space - Lynn Haines

Motion: Be it resolved that the BBIA will advise NHEDC that the BBIA will have exclusive use of the office D at 68 Hastings Street and that the NHEDC will be responsible for negotiating their occupancy of office C at 68 Hastings Street with the Town of Bancroft -and further, effective January 1st, 2017, the BBIA will charge the NHEDC 1/2 of the monthly expenses for shared phone and internet (approximately \$65 per month, payable the first of each month during NHEDC's occupancy of Unit C).

MB: L. Haines SB: S. O'

Motion to provide up to \$500 for the purchase shelving/cupboards to organize our office space.

MB: L. Haines SB: S. O'

9. Shop Local Committee Report

The event was reasonably successful.

10. Signage & Banners Committee Report: Mary Kavanagh

Sign topper improvements are underway.

Motion: Be it resolved that the BBIA board of management will proceed with the Veteran Banner Project for 2017.

MB: M.K. SB: L.H. carried

11. Landscaping, Gateway Gardens & Flowers Committee Report

Flower contract was awarded to Ed Sturgeon and will proceed as outlined by the committee.

The BBIA Board of Management has agreed that L.H. may offer the Bancroft Horticultural Society a presentation of the Bancroft Walkways Concept. .

Motion: Be it resolved that Lynn Haines will approach the Bancroft Horticultural Society to ask if they would be willing to provide assistance to the Flower Committee and Walkway Project.

12. Christmas Decor Committee Report: Mary Kavanagh

There have been numerous compliments on this years decorations. Kudos to Bruce Keller and Mary Lou Jan, Kim Fransky, Rita Fransky, Darlene Storey, Leslie Tracy Musclow and Christine Stringer. The co-op student will re-paint the snowflakes when he has time.

13. Decor other than Christmas Committee Report: Shannon O'Keefe

The board discussed wanting to celebrate Winter. One plan is to put up the snowflakes when the sap buckets are taken down (provided they are painted by then.)

14. New Business

- J.D. to investigate the machine that coloured the crosswalks in Barry's Bay. M.K. to look into getting double sided signs on the courtesy crosswalks and the possibility of a warning sign 1/2 way down the Station Street Hill.. J.D. to investigate sapling/shrub programs.

15. Next Meeting Date & Adjournment

- Next meeting January 5th, 7 p.m. BBIA Office

Motion to adjourn

MB: S. O' SB: M.K. carried

approved